

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES-APPROVED

TUESDAY, APRIL 26, 2022, 6:45 PM

Present: Dave Ritchie, Todd Langseth, Nancy Hebert, Michael Johnson, Ken Roberts, Christie Shulstad, Sandy Tingelstad

The meeting was called to order at 6:45 pm by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

*Select Town Chair and Vice Chair: Todd Langseth made a motion to designate Nancy Hebert for Town Chair. Motion was seconded 2nd by Ken Roberts. Roll call vote: Nancy Hebert, yes; Todd Langseth, yes; Dave Ritchie, no; Mike Johnson, no; Ken Roberts, yes. Motion approved.

Nancy Hebert made a motion to designate David Ritchie as Vice Chair. Todd Langseth seconded the motion. Roll call vote Nancy, yes; Todd Langseth, yes; David Ritchie, yes; Mike Johnson, yes; Ken Roberts, yes. Motion approved

*Adopt a schedule for Town Board's Monthly Meetings: After Board discussion, the Town Board Monthly meeting day and time remain the same-3rd Tuesday of the month at 7:00pm.

*Designate an Official Newspaper: The Press will remain the official newspaper for Scambler Township.

*Set Compensation for town officers and employees: Mike Johnson made a motion to set hourly rate at \$25.00 for employees, \$100.00 per meeting for elected town officers, including the PVHC representative reporting hospital board decisions to the town board, set the township mileage rate at the current IRS business mileage (58.5 cents), and \$25.00 per month to Town Board officers for reimbursement of cell phone usage for township business and posting their telephone numbers on the Scambler Township website. David Ritchie seconded the motion. Roll call: Nancy Hebert, yes; Todd Langseth, yes; David Ritchie, yes; Ken Roberts, yes; and Mike Johnson, yes. Motion approved.

*Designate Road Supervisor – David Ritchie made a motion to designate Mike Johnson as Road Supervisor. There was no second to the motion. Nancy Hebert made a motion to designate David Ritchie as Road Supervisor. Todd Langseth seconded the motion. Motion approved. David Ritchie nominated Mike Johnson to be assistant Road Supervisor. Mike Johnson seconded the motion. Roll call: Nancy Hebert, no; Todd Langseth, yes; David Ritchie, yes; Mike Johnson, yes; Ken Roberts, yes. Motion approved.

*Designate Weed Inspector – Mike Johnson made a motion to designate David Ritchie as Weed Inspector. Motion was seconded by Todd Langseth. Motion approved.

* Designate Property Supervisor – Nancy Hebert made a motion to designate Mike Johnson as Property Supervisor. Motion seconded by David Ritchie. Motion approved.

*Designate Zoning Supervisor – Mike Johnson made a motion to designate Todd Langseth as Zoning Supervisor. David Ritchie seconded the motion. Motion approved. Mike Johnson made a motion to designate Nancy Hebert as Zoning Supervisor Assistant. Motion was seconded by David Ritchie. Motion approved.

*Designate a posting place: Todd Langseth made a motion to designate The Press, the enclosed display board outside the Town Hall, and the Scambler Township website as township posting places. The motion was seconded by Mike Johnson. Motion approved.

*Designate a bank as the Town Depository: Todd Langseth made a motion to retain Minnesota National Bank of Pelican Rapids as the Town depository. Nancy Hebert seconded the motion. Motion approved. Resolution to Establish Proper authority for Financial Accounts (Resolution 2022-02 copy attached). With the necessary name changes, David Ritchie made a motion to approve Resolution 2022-02 as the Scambler Township Resolution to Establish Proper Authority for Financial Accounts. Motion was seconded by Mike Johnson. Motion approved.

*Set Township Fee Schedule: Board discussion on the township current fee schedule. Site permits were raised to \$200.00 with 2 Town Supervisor inspections. Approach permits were raised to \$700.00 (\$500.00 deposit and \$200.00 permit fee) with one Supervisor inspection at the time of application and another Supervisor inspection when the approach and driveway are completed. If the approach and driveway are up to township specifications, the applicant may receive a \$500.0 deposit refund. After the Fact Fee was raised to \$1,000.00. David Ritchie made a motion to approve the new fee schedule. Mike Johnson seconded the motion. Motion approved.

*Sandy Tingelstad confirmed the Town Financial reporting has been done, and the Township reference materials are accessible as needed.

*The state of site/approach permits was included at the Scambler Township Annual Meeting on March 5th, 2022.

*Sandy Tingelstad will send an updated list of township officers to OtterTail County and MATS.

*The 2023 Reorganization meeting was set for March 28, 2023 at 7:00 pm.

*There will be a township quorum present at the annual township road tour on May 8, 2022.

The Reorganization meeting was adjourned at 7:40 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk