

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES

THURSDAY, MARCH 25, 2021, 7:00 PM

Present: Dennis Carlbom, Dave Ritchie, Erick Johnson, Todd Langseth, Nancy Hebert, Christie Shulstad, Sandy Tingelstad

The meeting was called to order at 7:07 pm by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

*Select Town Chair and Vice Chair: Dennis Carlbom made a motion to designate David Ritchie for Town Chair. Motion was seconded 2nd by Todd Langseth. Motion approved

Nancy Hebert made a motion to designate Dennis Carlbom as Vice Chair. Motion was seconded by Todd Langseth. Motion approved.

*Adopt a schedule for Town Board's Monthly Meetings: Dave Ritchie made a motion to hold regular town board monthly meetings on the third Tuesday of the month at 7:00 pm. The motion was seconded by Nancy Hebert. Discussion on changing the meetings to the third Tuesday from the second Thursday. Motion approved.

*Designate an Official Newspaper: David Ritchie made a motion to keep The Press as the official newspaper for Scambler Township. The motion was seconded by Dennis Carlbom. Motion approved.

*Set Compensation for town officers and employees: Township Treasurer Christie Shulstad requested to be compensated at an hourly rate instead of a salary due to her work schedule. Discussion on meeting and hourly rates for township officers and employees. David Ritchie made a motion to increase meeting compensation for officers to \$100 per meeting and hourly compensation for officers and employees to \$24 per hour. Dennis Carlbom seconded the motion. Motion approved. Town officers will be compensated for the annual meeting.

*Designate Road Supervisor – David Ritchie made a motion to designate Dennis Carlbom as Road Supervisor. Nancy Hebert seconded the motion. Motion approved. David Ritchie made a motion to designate Todd Langseth as Road Supervisor Assistant. Nancy Hebert seconded the motion. Discussion. Motion approved.

*Designate Weed Inspector – Dennis Carlbom made a motion to designate Erick Johnson as Weed Inspector. Motion was seconded by Todd Langseth. Motion approved.

* Designate Property Supervisor – Dennis Carlbom made a motion to designate Erick Johnson as Property Supervisor. Motion seconded by Nancy Hebert. Motion approved.

*Designate Zoning Supervisor – Dennis Carlbom made a motion to designate Todd Langseth as Zoning Supervisor. David Ritchie seconded the motion. Motion approved. Dennis Carlbom

made a motion to designate Nancy Hebert as Zoning Supervisor Assistant. Motion was seconded by Todd Langseth. Motion approved.

*Designate a posting place: Dave Ritchie made a motion to designate The Press, the enclosed display board outside the Town Hall, and the Scambler Township website as township posting places. The motion was seconded by Nancy Hebert. Motion approved.

*Designate a bank as the Town Depository: Todd Langseth made a motion to retain Minnesota National Bank of Pelican Rapids as the Town depository. David Ritchie seconded the motion. Motion approved. Resolution to Establish Proper authority for Financial Accounts (Resolution 2021-02 copy attached). With the necessary name changes, Dennis Carlblom made a motion to approve Resolution 2021-02 as the Scambler Township Resolution to Establish Proper Authority for Financial Accounts. Motion was seconded by David Ritchie. Motion approved.

*Set Township Fee Schedule: Todd Langseth made a motion to leave the fee schedule the same. Dennis Carlblom seconded the motion. Motion approved.

*Sandy Tingelstad confirmed the Town Financial reporting has been done, and the Township reference materials are accessible as needed.

*The state of site/approach permits was included at the Scambler Township Annual Meeting on March 9th, 2021.

*Sandy Tingelstad will send an updated list of township officers to OtterTail County and MATS.

*There will be a township quorum present at the annual township road tour on March 30, 2021.

The Reorganization meeting was adjourned at 8:15 pm.

Submitted by Sandy Tingelstad, Scambler Township Clerk