

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, SEPTEMBER 20, 2022, 7:00 PM

Present: Nancy Hebert, Todd Langseth, Ken Roberts, Philip Rotz, Bob Seifert, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 7:01 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: James Teschendorf moved to 1a. The Hospital Board Report was moved to 1b. Chris Schulke was added to the agenda under 1c. Nancy Hebert made a motion to approve the agenda as amended. Philip Rotz seconded the motion. Motion approved.

1a. Mr. James Teschendorf requested signatures on a plat. Philip Rotz made a motion to approve the plat for signing. Bob Seifert seconded the motion. Motion approved. Chairperson Nancy Hebert and Clerk Sandy Tingelstad signed the plat.

1b. Mr. Les Rotz gave a report on the Hospital Board meeting on Aug 22, 2022 and special meeting on Aug. 26, 2022.

1c. Chris Schulke presented the board with a plan from Pelican Storage Development. Century Builders from Fargo, ND will be the contractors for the plan. Mr. Schulke inquired of the procedure and requirements to move forward with the building project. Sandy will send Century Builders a CUP Application form. The completed form with the \$400.00 application fee will be required to begin the process.

Clerk's Report Minutes: Minutes from the August 8, 2022 Special Board Meeting, August 16, 2022 Monthly Board Meeting, and September 7, 2022 were presented. Todd Langseth corrected a name under 2(b) of Old Business in the August 16, 2022 Monthly Board Meeting Minutes. The minutes were recorded as Todd Seifert will contact West Pelican Properties LLC and corrected to Todd Langseth will contact West Central Properties. Nancy Hebert made a motion to approve the minutes as corrected. Philip Rotz seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the August, 2022 financial report and September, 2022 claims for approval. Two additional claims were added to the claims list for approval. Claim #5294 to LM Services for \$3,281.25 for ditch spraying and claim #5295 to Team Laboratory Chemical for \$405.00 for road patch were added. Philip Rotz made a motion to approve the September claims with the 2 additional claims and name correction on the Receipts Register from Vasberg to Fosberg. Bob Seifert seconded the motion. Motion approved.

Discussion by the board on using ARPA monies for current road projects. Philip Rotz made a motion to use all ARPA monies in the amount of \$52,127.63 for the seal coating on 215th Ave. Nancy Hebert seconded the motion. Motion approved.

Discussion by the board to close the Road and Bridge Escrow account and merge it into the Road and Bridge fund. The escrow was set up initially for the road paving project on Cha Rosa Beach Road. The

road is now a township road and the escrow account is not needed. Philip Rotz made a motion to put all remaining Road and Bridge Escrow monies into the Road and Bridge fund. Todd Langseth seconded the motion. Motion approved

Property Board Report: No report.

Road Report: 1) Mr. Philip Rotz reported that the Yield signs have been received but not installed.
2) The ditch spraying has been completed.
3) Seal coating on 215th Ave is completed.
4) Cold seal patch has been applied to problem areas on Pelican Drive.
5) The culvert on 520th St. has been opened.
6) Modified Class 5 was applied to Pike's Beach Road and Tamarac Road.
7) Philip Rotz met with OTC Shoreland Management re: Rod Hagen plat and the township accepting it as a township road. No board action taken.
8) Philip Rotz gave a report on the 473rd St rebuild.
9) Philip Rotz suggested that Modified Class 5 gravel be used on the township roads instead of regular Class 5 in the future. It performs better. No board action taken.

Zoning Report: 1) The board reviewed the Jana Subdivision plat. There will be a Public Hearing on October 12 at the Otter Tail Commissioners Room.
2) Mr. Keith Berndt requested the town board to notify a landowner to take down a sign on County Road 9 per Scambler Township sign ordinance. After discussion, the board tabled the sign ordinance until the October Board Meeting.
3) West Pines Development has approached the town board with questions re: platting lots. West Pines Development is under Otter Tail County jurisdiction.

Communications: Communications were read. No board action was taken.

Old Business: 1) Road Policy articles 6, 7, & 8 were tabled to the October Board Meeting.
2) Terry Trader
3) Election discussion tabled to October meeting.

New Business: No new business.

The next Scambler Town Board Meeting will be October 18, 2022, 2022 at 7:00pm.

The meeting was adjourned at 8:41pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk