

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, OCTOBER 19, 2021, 7:00 PM

Present: David Ritchie, Dennis Carlbom, Todd Langseth, Nancy Hebert, Philip Rotz, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 7:03 pm by Chairman David Ritchie with the Pledge of Allegiance.

The Board Meeting was held under CDC and MN Covid 19 guidelines for vaccinated and unvaccinated individuals. Guidelines were updated May 14, 2021.

Approval of the Agenda: Dennis Carlbom made a motion to approve the agenda. Todd Langseth seconded the motion. Motion approved.

Clerk's Report Minutes: Minutes from the September 21, 2021 Board Meeting were presented. Nancy Hebert made a motion to approve the minutes. Philip Rotz seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the September, 2021 financial report and October, 2021 claims for approval. Dennis Carlbom made a motion to approve the financial report and claims. Seconded by Todd Langseth. Motion approved.

Property Board Report: Cemetery and Town Hall lawn mowing is complete for the season.

Road Report: Dennis Carlbom reported spot gravel applications on 490th, 470th, and 205th streets. The ditch cutting is complete. An attempt will be made to do some brushing before the arrival of snow. Dennis received an engineer report from Jeffrey Stabnow re: the culvert on Broadwater Drive cul de sac. A camera was used to examine the culvert for debris, etc. Both ends of the culvert were clear, but the camera could not reach the middle portion to determine if there is blockage in the center. The engineer recommended the installation of a concrete gutter with grates on both sides of the road on the cul de sac end. Discussion by the board but no action taken.

Zoning Report: No permits issued in September.

Hospital Board Report & Minutes: Minutes and financial statements from July 26, 2021 were presented to the Board.

Communications: A thank you letter for being a customer with Minnesota National Bank was received. The township received the 2020 Census Population and Household Counts from the Minnesota State Demographic Center. Scambler Township's total population is 568-an increase of 102 since the 2019 population estimates.

Old Business: Dennis Carlbom made a motion to adopt the Minnesota Townships General Records Retention Schedule. David Ritchie seconded the motion. Motion approved. Resolution 2021-05 was signed and will be forwarded to the Minnesota Historical Society for notification of the Minnesota General Records Retention Schedule resolution.

New Business: 1) OTC Winter Maintenance Agreement and Resolution. Dennis Carlbom made a motion to request 100 yards of salt/sand materials from the Otter Tail County Highway Department for winter maintenance. Philip Rotz seconded the motion. Motion approved. Resolution 2021-04 was signed and will be sent to the Otter Tail County Highway Department. The township will not participate in the 2022 Seal Coat and Traffic Marking Projects.

2) Dennis Carlbom recommended three roads for consideration as township roads – North Sand Lake Road, North Grove Lake Road, and 472nd Street. Dennis reported that all three roads meet township road specs except for gravel, therefore they meet the specs for winter maintenance but not summer maintenance. a) North Sand Lake Road will be up to code with Class 5 gravel by next summer b) North Grove Lake Road needs more gravel up the hill for snow plowing. Two residents have paid for gravel this fall and two more will pay by next summer. North Grove Lake Road will become a school bus route next school year c) 472nd Street is a school bus route this school year. The road currently contains pot holes, but is up to winter maintenance.

Dennis Carlbom made a motion to accept North Sand Lake Road, North Grove Lake Road, and 472nd Street as Scambler Township roads with winter maintenance for the winter of 2021- 2022 and 2022 summer maintenance upon application of Class 5 by the residents. Philip Rotz seconded the motion. Motion approved.

The next Scambler Town Board meeting will be Tuesday, November 16, 2021 at 7 pm.

The meeting was adjourned at 8:15 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk