

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, JULY 19, 2022, 7:00 PM

Present: Nancy Hebert, Ken Roberts, Philip Rotz, Bob Seifert, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 7:01 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Rodney Hagen was added to the agenda under 1b. Philip Rotz made a motion to approve the agenda as amended. Ken Roberts seconded the motion. Motion approved

1a. David Helgersen introduced himself to the Town Board. Mr. Helgersen is a candidate for the Otter Tail County Board of Commissioners 2nd District.

1b. Rodney Hagen – Rodney Hagen was requesting the Town Board Chair to sign for the OTC Shoreland Management so he can receive GIS# for the lots that are currently for sale. Mr. Hagen explained that OTC will not give him the GIS numbers until the road is a township road. The board explained to Mr. Hagen that the township policy requires the road to be up to township specifications and that 50% of residents residing on the road must request the township to maintain it. Currently, no lots have been sold. The board will get clarification from OTC Shoreland Management what the intention was when Mr. Hagen was given that information.

Clerk's Report Minutes: Minutes from the June 21, 2022 Board Meeting were presented. Nancy Hebert made a motion to approve the minutes. Bob Seifert seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the June, 2022 financial report and July, 2022 claims for approval. Christie added Claim #05244 for \$12,506. payable to Arntson Construction Inc. The claim was for road maintenance and crack sealing. Philip Rotz made a motion to approve the financial report and claims. The motion was seconded by Ken Roberts. Motion approved. Nancy Hebert inquired how many swing away mail boxes were ordered from Strand Ace Hardware for \$332.84. Christie will get a copy from Strand Ace Hardware and mail to Nancy.

Property Board Report:

- 1) Larson Funeral Home requested 2 burial sites to be marked for a burial on July 27, 2022. Ken Roberts will mark the sites for the burial and monument company.
- 2) Board discussion on role of the Scambler Cemetery Board.

Road Report: 1) Cha Rosa Beach Road – Supervisors met with the property owners. It was decided to fill both sides of the road with river rock so water will run down to the wet land below. The supervisors should be present when the project is in process.

2) Tree removal on Tamarac Road – a telephone call vote was made with each town supervisor. The vote was to hire Midwest Tree to remove the trees. The board agreed that the trees should be removed before the scheduled town board meeting on July 19 when discussion of the removal was on the agenda.

3 and 4) Road Right of Way and damage to fence and mailbox on 490th St – it was determined that the fence and mailbox were both in the township road right of way, therefore the township is not responsible for the damages to the fence and mailbox.

5) Sign on Co Hwy #9 – the sign is not in the township road right of way. It is located on private property, therefore the sign is not in the jurisdiction of Scambler township ordinances.

Other Road Matters) – a. The Ranch Road will require clay to be applied to the slopes to stop erosion.

b. 215th Ave has water standing at the end and will require more time to recede.

Zoning Report: 1) Review current permits – There are pending applications for 2 permits. A special board meeting is scheduled for August 8, 2022 at 7 pm to discuss zoning issues and current permits.

2) Pending Rick Westra CUP application – Mr. Westra will be contacted re: the special board meeting scheduled for August 8, 2002 to discuss current CUP application

Hospital Board Report & Minutes: PVHC Rep Les Rotz was present to give a report on the June 27, 2022 PVHC board meeting. Mr. Rotz reported that the board is in the process of long range planning on the north side of the nursing home. It is the oldest section of the building and in need of repair and maintenance.

Communications: Communications were read. No board action was taken.

Old Business: 1) Road Policy articles 4, 5, & 6 were tabled to a special board meeting set for August 8, 2022 at 7pm.

New Business: 1) Nancy Hebert made a motion to appoint Sandy Tingelstad, Peg Gilbertson, Judy Hoadley, Christie Shulstad, Luann Zurn, Karen Hart, Corliss Carlblom, Michael Johnson, and David Peterson as election judges for 2022 State Primary and 2022 General Elections. Ken Roberts seconded the motion. Motion approved.

2) Philip Rotz made a motion for the township to provide all season road maintenance to secondary roads Grove Lake Road, North Sand Lake Road, and 472nd St. Nancy Hebert seconded the motion. Motion approved.

3) Supervisor job duties – Nancy Hebert made a motion to appoint Philip Rotz as Road Supervisor and Bob Seifert as Assistant Road Supervisor. Ken Roberts seconded the motion. Motion approved.

The next Scambler Town Board Meeting will be August 16, 2022 at 7:00pm.

The meeting was adjourned at 8:35pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk