

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, NOVEMBER 16, 2021, 7:00 PM

Present: David Ritchie, Dennis Carlblom, Nancy Hebert, Philip Rotz, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 7:00 pm by Chairman David Ritchie with the Pledge of Allegiance.

Approval of the Agenda: 1a-vacation of a road was added to the agenda. Nancy Hebert made a motion to approve the agenda as amended. Dennis Carlblom seconded the motion. Motion approved.

1a: Attorney Lindsay Forsgren was present to request the town board chairman to sign an Acceptance of Service of Process to Vacate a Portion of Public Road. The road is a platted road on Summer Haven Road. Philip Rotz made a motion to authorize township chairman David Ritchie to sign the Acceptance of Service of Process. Dennis Carlblom seconded the motion. Motion approved.

Clerk's Report Minutes: Minutes from the October 19, 2021 Board Meeting were presented. Dennis Carlblom corrected the Road Report minutes to read "the installation of a concrete gutter with grate on both sides of the road on the cul de sac end" of Broadwater Drive. Dennis Carlblom made a motion to approve the minutes as amended. Nancy Hebert seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the October, 2021 financial report and November, 2021 claims for approval. Christie will be requesting W4s from all officers to be filled out by January 1 for Federal and Minnesota withholding. The township has applied for and received a Minnesota ID number. Dennis Carlblom made a motion to approve the financial report and claims. Seconded by Philip Rotz. Motion approved.

Property Board Report: Philip Rotz reported that the outside and inside of the townhall has been sprayed for Asian beetles.

Road Report: Dennis Carlblom reported that brushing is mostly complete. The roads were graded prior to the rain and are ready for winter snow plowing.

Zoning Report: One site permit was issued in October. Nancy reported an individual inquiring about zoning ordinance requirements for the possibility of a 15 lot plot.

Hospital Board Report & Minutes: No reports from August, September, or October Hospital Board meetings.

Communications: A letter from a company selling indoor clean air system for townhalls. Also received authorization from the Minnesota Historical Society to retain and dispose of township records as indicated on Scambler Resolution #2021-05 to adopt the Minnesota Townships General Records Retention Schedule.

Old Business: 1) Signage of Public Access – Nancy Hebert inquired if a public access sign notifying the public of access hours has been ordered. The sign has not been ordered, but will be installed by spring when the public access will begin to be used again. Randy Arntson will confer with OTC Shoreland Management officer Kyle Westerguard before installing.

2) Planning Committee – Nancy Hebert questioned if a planning committee should be set up again. Currently the town board is the planning committee. Discussion but no board action taken.

New Business: 1) Resolution #2021-06 – a Resolution Designating Annual Polling Place as Scambler Townhall as the polling place for elections in 2022. Resolution #2021-06 was signed and will be sent to the OTC Auditor's Office.

2) Townhall Carpet and Window Blinds – Discussion by the board to install carpet in the townhall to reduce bad accoustics at meetings. The board also discussed replacement of the townhall window blinds. Some of them are broken and falling down. Nancy Hebert made a motion to get prices for carpet and blinds for the next meeting. David Ritchie seconded the motion. Motion approved.

3) Philip Rotz will contact the Postal Service re: removing mail boxes that are not currently being used.

4) Discussion on future Road Policy changes. No action taken.

The next Scambler Town Board meeting will be Tuesday, December 21, 2021 at 7 pm.

The meeting was adjourned at 8:33 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk