

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, NOVEMBER 15, 2022, 7:00 PM

Present: Nancy Hebert, Todd Langseth, Philip Rotz, Bob Seifert, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 6:59 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Philip Rotz made a motion to approve the agenda with 1a and 1b additions. Bob Seifert seconded the motion. Motion approved.

1a. Brett Stein requested the board to sign the Jana Subdivision plat, which has been approved by Otter Tail County. Phil Rotz made a motion for the board chairperson and township clerk to sign the plat. The motion was seconded by Bob Seifert. Motion approved. The plat was signed by the board chairperson and township clerk.

1b. Mr. Josh Pfeffer from Meadowland Surveying presented the HOA declaration for Hiway 9 Shop Condominiums. Todd made a motion for the board to discuss the Conditional Use Permit application by Century Holdings and hold a public hearing on December 20, 2022 at 6:30 pm at the townhall. The motion was seconded by Nancy Hebert. Motion approved.

Hospital Board Report: Mr. Les Rotz gave meeting report from Sept 26 board meeting. Nursing Home attendance remains good and finances remain the same. The contract with Knute Nelson will be renegotiated October 1, 2023, the hospital district year end.

Communications: Communications were read. No board action was taken.

Clerk's Report Minutes: Minutes from the October 18, 2022 Monthly Board Meeting were presented. The board corrected wording in the hospital district report. There "will be a board Planning and Strategy meeting on October 12" should have read "there was a board Planning and Strategy meeting on October 12". Nancy Hebert made a motion to approve the minutes as corrected. Phil Rotz seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the October, 2022 financial report and November, 2022 claims for approval. Philip Rotz made a motion to approve the treasurer's report. Nancy Hebert seconded the motion. Motion approved. Todd Langseth made a motion to purchase a nine month CD for \$125,000 out of the general fund. Motion seconded by Nancy Hebert. Motion approved. Currently, there is only three signers on the township financial accounts and generally, there have been four signers. Nancy Hebert made a motion to add Philip Rotz as a fourth signer on financial accounts. Bob Seifert seconded the motion. Motion approved. The board signed Resolution 2022-02-A Resolution to establish proper authority for financial accounts. Nancy Hebert will notify Kenenth Roberts to stop at the townhall and sign Resolution 2022-02.

Property Board Report: 1) Outside townhall lights – Christie Shulstad reported that the outside lighting on election night was dim. Philip Rotz made a motion for Todd Langseth to install new exterior lights at the townhall. Bob Seifert seconded the motion. Motion approved.

2) Townhall snow blowing – Sandy requested that the townhall sidewalks be snow blown on days that the townhall is open to the public. Nancy Hebert made a motion for Bob Seifert to purchase a snow blower and keep the sidewalks open. Philip Rotz seconded the motion. Motion approved.

Road Report: 1) Philip Rotz reported 41.7 township road miles to Otter Tail County.

2) The yield signs are installed.

3) The road ending arrow sign for 183rd avenue is installed.

4) The stop sign on 473rd St is being replaced.

5) Ranch Road repairs are complete.

6) The culvert on 520th St is currently open.

7) The road grading is complete for the winter.

8) Nancy Hebert made a motion that Philip Rotz write a winter township road and mailbox height notice for the township website.

Zoning Report: No report.

Old Business: 1) Road Policy Articles 6-9 and 2) Sign Ordinance – Nancy Hebert made a motion to discuss 1) and 2) at a meeting set for December 6, 2022 at 7:00 pm. Bob Seifert seconded the motion. Motion approved.

3) Summer Haven Road vacation – Bob Seifert reported conversation with Kennedy and Graven Chartered, township law attorneys, re: notice of a 7th District Court public hearing on November 17, 2022 of a road vacation on Summer Haven Road. The attorneys advised Mr. Seifert that it would be a Town Board decision to oppose the road vacation or not oppose it, as Summer Haven Beach Road is not a Scambler Township road. Philip Rotz made a motion to not oppose the Summer Haven Beach Road vacation. Nancy Hebert seconded the motion. Motion approved.

New Business: 1) Christie Shulstad gave a brief report on the November 8 election. Philip Rotz made a motion for the town board to sign Resolution 2022-04 – **A Resolution Designating the First Tuesday After the First Monday in November as the Town General Election Date.** Nancy Hebert seconded the motion. Motion approved. Sandy will send a copy of the resolution to the Otter Tail County Auditor's Office.

The next Scambler Town Board Meeting will be December 20, 2022 at 7:00pm.

The meeting was adjourned at 9:02 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk