

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, FEBRUARY 15, 2023, 7:00 PM

Present: Nancy Hebert, Todd Langseth, Philip Rotz, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 7:00 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Philip Rotz corrected the day on the agenda to Wednesday, February 15 from Tuesday, February 15 and added #6-Board of Audit to new business. Philip Rotz made a motion to approve the agenda as amended. Nancy Hebert seconded the motion. Motion approved.

Hospital Board Report: Mr. Les Rotz gave a meeting report from January 23, 2023 board meeting. The PVHD audit was presented to the board with an unqualified opinion. All the PVHD board members kept their positions for 2023.

Communications: Communications were read. No board actions taken. A reminder of the Spring WOTTA meeting on March 23, 2023 at Lida Town Hall was included in correspondence.

Clerk's Report Minutes: Minutes from the January 17, 2023 monthly Board Meeting were presented. Philip Rotz made a motion to approve the January board meeting minutes. Todd Langseth seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the January, 2023 financial report and February, 2023 claims for approval. Nancy Hebert made a motion to accept the treasurer's report and claims. Philip Rotz seconded the motion. Motion approved.

Discussion on township money market interest. Philip Rotz made a motion to put all 2023 money market interest income into the Road and Bridge Fund. Nancy Hebert seconded the motion. Motion approved.

Property Board Report: 1) Board discussion on Summer Haven public access lot. A citizen is interested in purchasing it. Philip Rotz inquired on it with the Otter Tail County Recorder's Office. The township does not own it. It is a public access. No board action taken.

Town hall front door needs repair. Clerk will put the matter on the April agenda when winter weather is over.

Road Report: 1) Philip Rotz presented the proposed 5 year road plan to the board for approval to the annual meeting agenda. Philip Rotz made a motion to approve the presented 5 year road plan. Todd Langseth seconded the motion. Motion approved.

2) Roads are currently in good winter driving condition.

3) Philip Rotz made a motion to publish Bid Proposal notices to be discussed at the March board meeting. Todd Langseth seconded the motion. Motion approved.

Zoning Report: 1) Hiway 9 Shop Condominiums-board discussion on lack of response by Hiway 9 Shop Condominiums for the requested change in their Common Interest Community Declaration and notification to adjacent land owners as required in Scambler Zoning Ordinance 4080.010 3)e. Nancy

Hebert made a motion to send a letter of denial for a Conditional Use Permit to Hiway 9 Shop Condominiums referring to MN Statute 15.99 and Scambler Zoning Ordinance section 4080.010 3) as reason for the denial. Philip Rotz seconded the motion. Motion approved.

2) District Court Filing of Order and Entry of Judgement- vacation of portion of Linda's Beach Road-will be filed in Scambler Township records.

3) Sandy will call OTC Court Administrator to correct address for court filings.

Other Reports:

Old Business: 1) Road Policy – Philip Rotz made a motion to approve the updated Scambler Township Road Policy. The motion was seconded by Todd Langseth. Motion approved. The sign ordinance will require a public hearing that will be set for a later date.

2) Safe for cemetery maps and records – Nancy Hebert reported on 2 gun safes. Nancy Hebert made a motion to purchase a gun safe at L & M Fleet Supply in Detroit Lakes. Philip Rotz seconded the motion. Motion approved.

New Business: 1) Approve 2024 Budget Levy for the Annual Meeting Agenda- tabled to the March 10, 2023 board meeting.

2) Approved the Annual Meeting Agenda – tabled to the March 10, 2023 board meeting.

3) Approve March election judges (Peg Gilbertson-Head Judge, Judi Hoadley, and Mike Johnson. Nancy Hebert made a motion to approve the March election judges. Philip Rotz seconded the motion. Motion approved.

4) Approve election postcard for mailing – Nancy Hebert made a motion to approve the election postcards with addition of poll time and annual meeting time to the card. Philip Rotz seconded the motion. Motion approved.

5) Town Supervisor Appointment-tabled to the March board meeting

6) Board of Audit – the Scambler Township Board of Audit reviewed the 2022 financial report and tested random selected receipts and disbursements.

Nancy Hebert made a motion to move the March board meeting to Friday, March 10, 2023 at 7:00pm. Philip Rotz seconded the motion. Motion approved. Sandy will put notifications in The Press.

The meeting was adjourned at 8:43 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk

The board meeting was subsequently changed to Thursday, March 9, 2023 at 7:00 pm. Proper notices were made of the meeting time change.

As on 1/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	196,176.35	1,642.64	0.00	0.00	4,048.21	0.00	0.00	193,770.78	0.00	193,770.78
Road and Bridge	192,731.75	2,233.67	0.00	0.00	20,078.76	0.00	0.00	174,886.66	0.00	174,886.66
Road & Bridge Escrow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery Fund	15,128.37	0.00	0.00	0.00	0.00	0.00	0.00	15,128.37	0.00	15,128.37
Fire	1,735.86	279.83	0.00	0.00	0.00	0.00	0.00	2,015.69	0.00	2,015.69
Ambulance Fund	3,214.66	80.12	0.00	0.00	0.00	0.00	0.00	3,294.78	0.00	3,294.78
Cetera CD Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:	408,986.99	4,236.26	0.00	0.00	24,126.97	0.00	0.00	389,096.28	0.00	389,096.28