

SCAMBLER TOWNSHIP RE-ORGANIZATION MEETING MINUTES-APPROVED

TUESDAY, MARCH 28, 2023, 7:00 PM

Present: Nancy Hebert, Todd Langseth, Philip Rotz, Bob Seifert, Peg Gilbertson, Christie Shulstad, Sandy Tingelstad

The meeting was called to order at 7:04 pm by Sandy Tingelstad, Clerk, and started with the Pledge of Allegiance.

*Select Town Chair and Vice Chair: Todd Langseth made a motion to designate Nancy Hebert for Town Chair. Motion was seconded 2nd by Bob Seifert. Roll call vote: Motion approved.

Nancy Hebert made a motion to designate Philip Rotz as Vice Chair. Bob Seifert seconded the motion. Motion approved

***Resolution 2023-03 A Resolution Delaring a Temporary Vacancy in the Office of Town Supervisor.** Philip Rotz made a motion to approve Resolution 2023-03. The motion was seconded by Todd Langseth. Motion approved.

*Appointment of Town Supervisor and Oath of Office. Philip Rotz made a motion to appoint Peg Gilbertson to fill the town supervisor vacancy. Nancy Hebert seconded the motion. Motion approved. Clerk Sandy Tingelstad gave Peg Gilbertson the Oath of Office.

*Designate Road Supervisor – Nancy Hebert made a motion to designate Philip Rotz as Road Supervisor. Bob Seifert seconded the motion. Motion approved. Philip Rotz made a motion to designate Bob Seifert as assistant Road Supervisor. Nancy Hebert seconded the motion. Motion approved.

*Designate Property Supervisor – Nancy Hebert made a motion to designate Bob Siefert as Property Supervisor. Motion seconded by Philip Rotz. Motion approved. Philip Rotz made a motion to designate Peg Gilbertson as assistant Property Supervisor. Bob Seifert seconded the motion. Motion approved.

*Designate Zoning Supervisor – Nancy Hebert made a motion to designate Todd Langseth as Zoning Supervisor. Peg Gilbertson seconded the motion. Motion approved. Philip Rotz made a motion to designate Nancy Hebert as Zoning Supervisor Assistant. Motion was seconded by Peg Gilbertson. Motion approved.

*Designate Weed Inspector – Nancy Hebert made a motion to designate Philip Rotz as Weed Inspector. Motion was seconded by Todd Langseth. Motion approved.

*Set Compensation for town officers and employees: Peg Gilbertson made a motion for 2023 Compensation to remain the same as the 2022 Compensation. Nancy Hebert seconded the motion. Motion approved.

*Designate a posting place: Philip Rotz made a motion to designate The Press, the enclosed display board outside the Town Hall, and the Scambler Township website as township posting places. The motion was seconded by Bob Seifert. Motion approved.

*Designate an Official Newspaper: Philip Rotz made a motion for The Press to remain the official newspaper for Scambler Township. Peg Gilbertson seconded the motion. Motion approved.

*Designate a bank as the Town Depository: Peg Gilbertson made a motion to retain Minnesota National Bank of Pelican Rapids as the Town depository. Philip Rotz seconded the motion. Motion approved.

*Resolution 2022-02 to Establish Proper authority for Financial Accounts was approved November 15, 2022 and will remain unchanged.

*Nancy Hebert made a motion to add a Public Hearing fee of \$800.00 to the 2023 Township Fee Schedule. Peg Gilbertson seconded the motion. Motion approved. Philip Rotz made a motion to add any additional Public Hearing fees incurred to the Public Hearing Fee. Nancy Hebert seconded the motion. Motion approved.

*Set Gopher Bounty: Philip Rotz made a motion to set the 2023 Gopher Bounty fee to \$4.00 per gopher. Peg Gilbertson seconded the motion. Motion approved.

*Set Township Board Meeting Time: Philip Rotz made a motion to set the monthly board meeting time to the third Wednesday of the month at 6:30pm. Nancy Hebert seconded the motion. Motion approved.

*Christie Shulstad reported the township 2022 annual financial reporting form has been filed to the state auditor's office.

*Sandy will send a list of officers to Mats and Otter Tail County.

*The 2024 Reorganization meeting was set at the 2023 Annual Meeting for January 9, 2024 at 7:00pm.

*No Old Business.

*New Business – discussion about updating the town hall kitchen facilities for added town hall rentability. The Property Board will bring the discussion to the April Town Board Meeting.

The Meeting was adjourned at 8:07pm.

Respectfully submitted: Sandy Tingelstad, Township Clerk