

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, MAY 17, 2023, 6:30PM

Present: Nancy Hebert, Todd Langseth, Philip Rotz, Bob Seifert, Peg Gilbertson, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 6:30 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Nancy Hebert made a motion to approve the agenda with two additions. Philip Rotz seconded the motion. Motion approved.

Hospital Board Report: Mr. Les Rotz gave a report from April 24, 2023 board meeting. Bylaws changes were approved. Two scholarships were given.

Clerk's Report Minutes: Minutes from the April 19, 2023 monthly Board Meeting. Philip Rotz made a motion to approve the board meeting minutes. Peg Gilbertson seconded the motion. Motion approved.

Treasurer's Report: Treasurer Christie Shulstad presented the April, 2023 financial report and May, 2023 claims for approval. Three additional claims were added. Philip Rotz made a motion to accept the treasurer's report, claims, and the three additional claims. Peg Gilbertson seconded the motion. Motion approved.

Communications: Communications were read. Additional correspondence was added from Team Lab Base 1. No board actions taken.

Property Board Report: 1) Rekey Town Hall locks – discussion by the board to rekey all town hall locks. The locks are original locks from construction of the town hall and one key has not been returned from an outgoing town supervisor. Nancy Hebert will contact the former town supervisor as a reminder to turn in their key. If key is not returned, the town hall locks will be changed.

2) Tamarac Lake Assn is renting the town hall for their annual meeting on June 10, 2023. Philip Rotz will open and close the town hall for the meeting.

3) Old refrigerator and microwave disposal – with the purchases of new refrigerator and microwave, the board discussed the disposal of the old appliances. Christie Shulstad requested to take the refrigerator and a free sign will be posted on the microwave for anyone that would like to take it.

Road Report: 1) A resident from Duck Lake Lane reported two 911 signs were destroyed during winter snow removal and the replacement of the signs. After discussion by the board, a supervisor will call the resident to inform them that the Otter Tail County GIS Department will need to be contacted for replacement of the signs.

2) Philip Rotz gave a brief report on the Spring Road Tour. Peg Gilbertson made a motion to approve the Spring Road Tour report. Nance Hebert seconded the motion. Motion approved.

3) Philip Rotz made a motion to purchase one 18 yard load of Class 5 to be delivered to Arntson Construction and to give Arntson Construction permission to order and use the Class 5 at their discretion as needed. Nancy Hebert seconded the motion. Motion approved.

Zoning Report: 1) Quiet Title action – the 7th District Court sent the township a Summons and Complaint court order for a quiet title action. The board discussed the court order and Chairperson Nancy Hebert signed and returned an Acknowledgement of Receipt of Summons and Complaint. No further board action will take place at this time.

2) Zoning Ordinance 4110.010 change – a change will be required to Zoning Ordinance Section 4110.00 Board of Adjustment. A public hearing is required for any changes to the township zoning ordinance. A public hearing date and time will be set at the June board meeting for changes to the township Sign Ordinance and Zoning Ordinance Section 4110.00. Supervisors Bob Seifert and Peg Gilbertson were given the updated sign ordinance for review and discussion at the June board meeting under Old Business.

3) Hiway 9 Shop Condominium unpaid invoice – Philip Rotz made a motion to send Hiway 9 Shop Condominium another invoice by certified mail with a return receipt. Nancy Hebert seconded the motion. Motion approved.

Other Reports: No report.

Old Business: No Old business.

New Business: No New business.

The checks were signed and the meeting was adjourned at 7:25 pm.

The next board meeting will be Thursday, June 22, 2023 at 6:30 pm. A meeting date change will be posted in The Press.

Submitted By Sandy Tingelstad, Scambler Township Clerk

As on 5/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	196,176.35	17,672.50	0.00	0.00	31,275.23	0.00	0.00	182,573.62	0.00	182,573.62
Road and Bridge	192,731.75	151,623.63	0.00	0.00	84,466.03	0.00	0.00	259,889.35	0.00	259,889.35
Road & Bridge Escrow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery Fund	15,128.37	0.00	0.00	0.00	755.11	0.00	0.00	14,373.26	0.00	14,373.26
Fire	1,735.86	16,637.49	0.00	0.00	12,996.66	0.00	0.00	5,376.69	0.00	5,376.69
Ambulance Fund	3,214.66	80.12	0.00	0.00	3,294.78	0.00	0.00	0.00	0.00	0.00
Cetera CD Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	408,986.99	186,013.74	0.00	0.00	132,787.81	0.00	0.00	462,212.92	0.00	462,212.92