

## SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, JULY 19, 2023, 6:30PM

Present: Nancy Hebert, Todd Langseth, Philip Rotz, Bob Seifert, Peg Gilbertson, Sandy Tingelstad, and Christie Shulstad.

The Board Meeting was called to order at 6:30 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

**Approval of the Agenda:** There were two corrections on the June board meeting agenda. The Agenda Meeting Date should have read Thursday, June 22, 2023 instead of Wednesday, June 21, 2023 and the clerk minutes on Agenda item #3 should have read June 22, 2023 instead of June 21, 2023. Philip Rotz made a motion to approve the agenda with the two corrections. Bob Seifert seconded the motion. Motion approved.

**Hospital Board Report:** Mr. Les Rotz gave a report from June 26, 2023 board meeting and the May 31, 2023 financial report.

**Clerk's Report Minutes:** Minutes from the June 22, 2023 monthly Board Meeting. Philip Rotz made a motion to approve the board meeting minutes as corrected. Todd Langseth seconded the motion. Motion approved.

**Treasurer's Report:** Treasurer Christie Shulstad presented the June, 2023 financial report and July, 2023 claims for approval. Nancy Hebert made a motion to accept the treasurer's report and claims. Bob Seifert seconded the motion. Motion approved.

**Communications:** Communications were read. No board actions taken.

**Property Board Report:** 1) MATIT Insurance and Bond Trust Property Appraisal Report – elect to have replacement coverage **Resolution 2023-04 – A Resolution Approving Replacement Cost Coverage.** Nancy Hebert made a motion to approve Resolution 2023-04. Peg Gilbertson seconded the motion. Motion approved.

2) Board director chairs – two of the board director chairs are broken. Nancy Hebert made a motion to purchase two board director chairs. Bob Seifert seconded the motion. Motion approved. Bob Seifert sent in town hall water samples. The results are not in as of the date of the town board meeting.

**Road Report:** 1) "No Parking" signs have been ordered.

2) The dust guard application is complete.

3) A culvert on 520<sup>th</sup> St has been unplugged by Dewey's Septic.

4) Interstate Engineering is preparing the 460<sup>th</sup> St road rebuild design and required permit. The permit cost will be \$400 bringing the design and permit cost to \$3400.

5) Bob Seifert will take on line training to do NPDES permit inspections.

6) Nancy Hebert made a motion to get two bids for the 460<sup>th</sup> St rebuilds: US 59 to the wetlands and 460<sup>th</sup> St to the north hill on 205<sup>th</sup> Ave.

7) Arntson Construction will rent a tractor brushing arm to complete ditch mowing.

**Zoning Report:** 1) Scambler Zoning Ordinance 4110.010 – Peg Gilbertson made a motion to approve the update to Scambler Zoning Ordinance 4110.010. Nancy Hebert seconded the motion. Motion approved. Nancy will check with MATs attorneys to see if a public hearing will be required. The change in the ordinance is due to adherence with Minnesota Statutes.

2) Scambler Township Sign Ordinance #01-2023 – Bob Seifert made a motion to approve Scambler Township Sign Ordinance #01-2023. Todd Langseth seconded the motion. Motion approved. Sandy will bring it to the OTC Records Office for recording.

**Other Reports:** No report.

**Old Business:** No Old business.

**New Business:** 1) Arvig Website Notices – the township has two options for putting public notices on the township website: a) send the notice in a PDF format and it will be placed on a “Notice” section of the website or b) email the notice to Arvig and it will be placed on the township website as a pop up on the Home Page. Nancy Hebert made the motion to send the notices to Arvig in a PDF format and place them on a “Notice” section of the website. Peg Gilbertson seconded the motion. Motion approved.

The checks were signed and the meeting was adjourned at 7:22 pm.

The next board meeting will be Wednesday, August 16, 2023 at 6:30 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk

## Statement of Receipts, Disbursements and Balances (Schedule 1)

7/3/2023

As on 6/30/2023

| Fund                 | Beginning Balance | Receipts   | Sale of Investments | Transfers In | Disbursements | Purchase of Investments | Transfers Out | Ending Balance | Investment Balance | Total Balance |
|----------------------|-------------------|------------|---------------------|--------------|---------------|-------------------------|---------------|----------------|--------------------|---------------|
| General Fund         | 196,176.35        | 18,472.50  | 0.00                | 0.00         | 35,669.62     | 0.00                    | 0.00          | 178,979.23     | 0.00               | 178,979.23    |
| Road and Bridge      | 192,731.75        | 153,044.03 | 0.00                | 0.00         | 128,010.88    | 0.00                    | 0.00          | 217,764.90     | 0.00               | 217,764.90    |
| Road & Bridge Escrow | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| ARPA Fund            | 0.00              | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Cemetery Fund        | 15,128.37         | 0.00       | 0.00                | 0.00         | 0.00          | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Fire                 | 1,735.86          | 16,637.49  | 0.00                | 0.00         | 1,260.11      | 0.00                    | 0.00          | 13,868.26      | 0.00               | 13,868.26     |
| Ambulance Fund       | 3,214.66          | 80.12      | 0.00                | 0.00         | 12,996.66     | 0.00                    | 0.00          | 5,376.69       | 0.00               | 5,376.69      |
| Cetera CD Fund       | 0.00              | 0.00       | 0.00                | 0.00         | 3,294.78      | 0.00                    | 0.00          | 0.00           | 0.00               | 0.00          |
| Total :              | 408,986.99        | 188,234.14 | 0.00                | 0.00         | 181,232.05    | 0.00                    | 0.00          | 415,989.08     | 0.00               | 415,989.08    |