

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, OCTOBER 18, 2023, 6:30PM

Present: Nancy Hebert, Philip Rotz, Todd Langseth, Bob Seifert, Peg Gilbertson, Christie Shulstad, and Sandy Tingelstad.

The Board Meeting was called to order at 6:33 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Peg Gilbertson made a motion to approve the agenda as printed. Todd Langseth seconded the motion. Motion approved.

Hospital Board Report: Mr. Les Rotz gave a report from September 25, 2023 board meeting and the August 31, 2023 financial report.

Clerk's Report Minutes: Minutes from the September 20, 2023 monthly Board Meeting. Nancy Hebert made a motion to approve the meeting minutes. Peg Gilbertson seconded the motion. Motion approved.

Treasurer's Report:

Treasurer Christie Shulstad presented the September, 2023 financial report and October, 2023 claims list for approval. Philip Rotz made a motion to accept the treasurer's report and claims. Peg Gilbertson seconded the motion. Motion approved.

Communications: No communications received.

Property Board Report: 1) Cemetery lots – Bob Seifert was contacted by an individual who purchased cemetery lots in 2014 and inquired of the town board about selling the lots back to the cemetery. Currently, the cemetery bylaws do not address refund of monies paid for cemetery lots. Philip Rotz made a motion that the township not refund the monies paid but the owner will be allowed to transfer the lot(s) to a new owner with the stipulation that the new owner will be responsible for any township costs. This action should be added to the Scambler Cemetery Bylaws. Nancy Hebert seconded the motion. Motion approved.

Philip Rotz made a motion to set the cemetery lot transfer fee at \$100.00 plus the finder's fee if necessary. Peg Gilbertson seconded the motion. Motion approved.

Road Report: 1) 460th and 205th Rebuild Report – Both rebuilds are complete. Class 5 has been applied and the ditches are seeded.

2) Cha Rosa Beach Road – more repairs are needed. After board discussion, the decision was made to wait until spring and review the repairs needed after the snow melt.

3) OTC Winter Maintenance Agreement – Resolution 2023-05 – Board discussion on how many cubic yards of sand/salt to purchase from OTC Highway Dept. It was decided to purchase 125 cubic yards of sand/salt mixture at \$44.40/cubic yard. Nancy made a motion to approve Resolution 2023-05. Bob Seifert seconded the motion. Motion approved.

4) Ditch mowing is complete.

5) Board discussion to mow the ditches of 473rd St and 490th St for better snow removal.

6) The OTC Highway Dept also sent a Seal Coat Resolution. The board tabled discussion for 2024 township seal coat projects until the November board meeting.

7) Crushed asphalt has been applied to Pikes Beach road.

Zoning Report: No Zoning Report.

Other Reports: No Other Reports.

Old Business: 1) LRIP Funding Report - Town Supervisors Philip Rotz and Peg Gilbertson will meet with Mr. Ross Herseth from Dunn Township on Thursday October 26, 2023 re: assistance with procedures to apply for the LRIP Funding.

New Business: 1) Board of Equalization reinstatement – Dawn Swisher, OTC Property Appraiser, provided the town board with the procedure to reinstate the township Board of Equalization meeting. The town board would have to pass a resolution of reinstatement and train a supervisor in equalization procedures. The township will need to send the resolution and proof of compliance with equalization training to the OTC Assessor by February 1 to be effective for the same assessment year. The board tabled discussion for the November board meeting.

2) Winter Clerk Hours – discussion about clerk office hours for the months of December, January, and February. For December, 2023 through February, 2024, Clerk office hours will be Mondays from 1 – 3pm. Sandy will post the cell phone number if someone cannot come those hours and needs to meet at another time.

The next board meeting will be Wednesday, November 15, 2023 at 6:30 pm.

The meeting was adjourned at 7:45 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk

As on 10/31/2023

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	196,176.35	38,010.49	0.00	0.00	54,302.43	0.00	0.00	179,884.41	0.00	179,884.41
Road and Bridge	192,731.75	230,959.37	0.00	0.00	295,728.48	0.00	0.00	127,962.64	0.00	127,962.64
Road & Bridge Escrow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cemetery Fund	15,128.37	0.00	0.00	0.00	3,405.11	0.00	0.00	11,723.26	0.00	11,723.26
Fire	1,735.86	26,753.37	0.00	0.00	26,152.92	0.00	0.00	2,336.31	0.00	2,336.31
Ambulance Fund	3,214.66	80.12	0.00	0.00	3,294.78	0.00	0.00	0.00	0.00	0.00
Cetera CD Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total :	408,986.99	295,803.35	0.00	0.00	382,883.72	0.00	0.00	321,906.62	0.00	321,906.62