

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, NOVEMBER 15, 2023, 6:30PM

Present: Nancy Hebert, Philip Rotz, Todd Langseth, Bob Seifert, Peg Gilbertson, Christie Shulstad, and Sandy Tingelstad.

The Board Meeting was called to order at 6:30 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Philip Rotz made a motion to approve the agenda as printed. Peg Gilbertson seconded the motion. Motion approved.

Hospital Board Report: Mr. Les Rotz gave a report from October 23, 2023 board meeting and the September 30, 2023 financial report.

Clerk's Report Minutes: Minutes from the October 18, 2023 monthly Board Meeting. Philip Rotz made a motion to approve the meeting minutes. Peg Gilbertson seconded the motion. Motion approved.

Treasurer's Report:

Treasurer Christie Shulstad presented the October, 2023 financial report and November, 2023 claims list for approval. Philip Rotz made a motion to accept the treasurer's report and claims. Bob Seifert seconded the motion. Motion approved.

Board discussion on 2024 Money Market interest. Minnesota National Bank will pay 4.25% rate of interest until December, 2024 for money market monies. Philip Rotz made a motion to retain township monies in the Minnesota National Bank Money Market account until December, 2024. Nancy Hebert seconded the motion. Motion approved.

Communications: No board action on communications received.

Property Board Report: 1) Cremation burials – an individual inquired of the Scambler Cemetery bylaws re: cremation burial at the foot of their parents. Cemetery records show that the parents purchased a 16x16 plot and only two burials are recorded. After board discussion, the board concluded that the request to bury cremains at the foot of the parents is permitted. Bob Seifert will call the individual to notify them.

Road Report: 1) OTC Seal Coat Resolution – the board made the decision not to participate in the OTC 2024 Seal Coat Resolution.

- 2) "No Parking Signs" have been installed on Alder Lane and 155th Ave (Grove Lake road).
- 3) Two loads of Class 5 have been applied to 205th Ave and one load of Class 5 to 470th St.
- 4) Winter road grading is complete.
- 5) Ditch brushing has been completed. A machine was rented to assist with the brushing.

Zoning Report: 1) Site permit extensions – Nancy Hebert was contacted by a concerned citizen re: site permits and how long a permit can be in effect before completing the building project without applying for an additional permit extension. The township permit application states "that this permit is valid for one (1) year. For the permit to remain valid, construction must be started within six (6) months of issue date, and must be substantially completed within one (1) year of same." Nancy will contact the concerned citizen with the information.

Other Reports: No Other Reports.

Old Business: 1) Board of Equalization reinstatement – Dawn Swisher, OTC Appraiser, notified the board of the OTC requirements to reinstate the Local Board of Appeals and Equalization meeting. The local board can be reinstated by resolution of the township and upon proof of compliance with the training requirements. The resolution and proof of compliance must be provided to the OTC Assessor by February 1 to be effective for the same assessment year. Bob Seifert and Todd Langseth will take the equalization training for certification. Philip Rotz made a motion to proceed with the requirements to reinstate the Local Board of Appeals and Equalization meeting. Bob Seifert seconded the motion. Motion approved.

2) LRIP Funding Report – approve **Resolution 2023-06 Resolution Local Road Improvement Program (LRIP) Grant Application**. Nancy Hebert made a motion to approve Resolution 2023-06. Bob Seifert seconded the motion. Motion approved.

New Business: 1) 2024 Reorganization Meeting date – Nancy Hebert made a motion to set the 2024 Reorganization Meeting for January 17, 2024 at 6:00 pm. Peg Gilbertson seconded the motion. Motion approved. The monthly board meeting will immediately follow the Reorganization meeting.

The next board meeting will be Wednesday, December 20, 2023 at 6:30 pm.

The meeting was adjourned at 8:20 pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk