

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

WEDNESDAY, FEBRUARY 21, 2024, 6:30PM

Present: Philip Rotz, Bob Seifert, Peg Gilbertson, Todd Langseth, Christie Shulstad, and Sandy Tingelstad.

The Board Meeting was called to order at 6:32 pm by Vice Chairperson Philip Rotz with the Pledge of Allegiance.

Approval of the Agenda: There was 1 addition to the agenda. The annual township financial audit was added to New Business. Peg Gilbertson made a motion to approve the agenda with the one addition. Todd Langseth seconded the motion. Motion approved.

1a. Class 5 and Dust Control Bid Proposals – Egge Construction Inc. submitted a bid for Class 5 gravel of \$9.20/ton and Modified Class 5 gravel of \$11.65/ton with a fuel surcharge if fuel price exceeds \$5.00/gallon. Bob Seifert made a motion to accept the gravel bids submitted by Egge Construction Inc. Peg Gilbertson seconded the motion. Motion approved.

Corbin Excavating Inc submitted bid for Dust Control of \$1.23/gallon. Peg Gilbertson made a motion to accept the Corbin Excavating Inc bid of \$1.23/gallon. Bob Seifert seconded the motion. Motion approved.

Hospital Board Report: Mr. Les Rotz gave a report from January, 2024 board meeting and the December 31, 2023 financial report. Mr. Rotz has resigned from the PVHD board effective 2/21/2024. A Scambler township representative will be appointed to fulfill Mr. Rotz's term.

Communications: Communications were read. No board action taken.

Clerk's Report Minutes: Minutes from the January 17, 2024, monthly Board meeting and January 17, 2024 Reorganization Meeting minutes were reviewed. Peg Gilbertson made a motion to approve the January 17, 2024 monthly board meeting minutes. Philip Rotz seconded the motion. Motion approved. Peg Gilbertson made a motion to approve the January 17, 2024 Reorganization Meeting minutes. Bob Seifert seconded the motion. Motion approved.

Treasurer's Report:

Treasurer Christie Shulstad presented the January, 2024 financial report and February, 2024 claims list for approval. Peg Gilbertson made a motion to accept the treasurer's report and claims. Todd Langseth seconded the motion. Motion approved.

Property Board Report: No Property Board Report.

Road Report: 1) Certificate of Completion review – the board reviewed the Certificate of Completion to be included in site/approach permit applications. Board discussion to only request the Certificate of Completion for approach permits. Philip Rotz made a motion to approve the Certificate of Completion to be included in approach permit applications. Peg Gilbertson seconded the motion. Motion approved.

2) Gravel has been applied to the Ranch Road, 205th Ave, and 460th St.

3) Egge Construction will apply gravel belly dumps on dust guard roads to maintain a good layer of gravel before the application of the 2024 dust guard.

4) Philip Rotz provided the town board with a map of township roads where proposed gravel will be applied. Peg Gilbertson made a motion to move forward with the proposed gravel application on the roads that have been marked on the map. Bob Seifert seconded the motion. Motion approved.

Zoning Report: **1)** A site application submitted by U Motors has been approved. **2)** Philip Rotz made a motion to leave the site permit application fee at \$200 with no refund or Certificate of Completion required. Bob Seifert seconded the motion. Motion approved.

Other Reports: **1)** Weed Report and meeting date with WOT Soil and Water was reviewed by the board.

Old Business: **1)** Township Nuisance Ordinance – An email from residents citing concerns of upkeep and maintenance of neighboring properties and responsibilities of pet owners was received and read by the board. The email is requesting a review of the township Nuisance Ordinance by the board. The matter was tabled until the March, 2024 board meeting.

New Business: **1)** Bratlie Quiet Title Action – Krekelberg Law Office sent a correction of legal description for the Bratlie Quiet Title Action to be signed by the town board. Peg Gilbertson made a motion for Philip Rotz, Vice chairperson, to sign the legal document. Bob Seifert seconded the motion. Motion approved. **2)** Annual Meeting Agenda – Board discussion on the 2025 budget levy. The town board will propose \$22,000 for the General Fund; \$250,000 for the Road and Bridge Fund; and \$28,000 for the Fire fund to the annual meeting. Philip Rotz made a motion to approve the annual meeting agenda and proposed \$300,000 2025 budget tax levy. Todd Langseth seconded the motion. Motion approved.

3) Board discussion on the township Fund Balances. Philip Rotz made a motion to transfer \$100,000 from the General Fund to the Road and Bridge Fund. Bob Seifert seconded the motion. Motion approved.

4) The 2023 township financial audit was completed by the town board at the conclusion of meeting business.

The next board meeting will be Wednesday, March 20, 2024 at 6:30pm.

The checks were signed and the meeting was adjourned at 8:30pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk