

SCAMBLER TOWNSHIP BOARD MEETING MINUTES-APPROVED

TUESDAY, JULY 23, 2024, 6:30PM

Present: Nancy Hebert, Philip Rotz, Bob Seifert, Peg Gilbertson, Todd Langseth, Christie Shulstad, and Sandy Tingelstad.

The Board Meeting was called to order at 6:29 pm by Chairperson Nancy Hebert with the Pledge of Allegiance.

Approval of the Agenda: Tim Crompton from Anderson Beach Trail was added as 1a and Wayne Johnson was added under 1b. Nancy made a motion to approve the agenda with the additions. Bob Seifert seconded the motion. Motion approved.

1a. Tim Crompton from Anderson Beach Trail – Mr. Crompton requested that the town board give him permission to remove an old septic tank and install a new one in the dedicated road right of way. Mr. Crompton also requested permission to install a structure in the dedicated public road right of way. Philip Rotz made a motion to draft a Public Road Sewer and Structure Easement to Otter Tail County granting Mr. Crompton permission to install a sewer tank and structure in the dedicated public road right of way. Peg Gilbertson seconded the motion. Motion approved.

1b. Wayne Johnson – Wayne Johnson from Super Septic requested a public road sewer easement to install a sewer across the dedicated public road right of way at 48835 Tamarac Drive. Philip Rotz made a motion to sign the Public Road Sewer Easement. Bob Seifert seconded the motion. Motion approved.

Hospital Board Report: PVHD representative Peg Gilbertson gave a report on the June PVHD board meeting.

Communications: Communications were read. No board action taken.

Clerk's Report Minutes: Minutes from the June 26, 2024 board meeting were reviewed. Nancy Hebert added comments made by a guest under agenda item 1b be included in the minutes. The guest was present at the meeting to give appreciation to the Scambler Town Board for their service to the township. Peg Gilbertson made a motion to approve the minutes with the added comments made by a guest included in the minutes. Nancy Hebert seconded the motion. Motion approved.

Treasurer's Report:

Treasurer Christie Shulstad presented the June, 2024 financial report and July, 2024 claims list for approval. Philip Rotz made a motion to accept the financial report and claims. Peg Gilbertson seconded the motion. Motion approved.

Property Board Report: 1) OTC Historical Society 2023 cemetery verification – Bob Seifert will verify the 2023 burials in Scambler Cemetery to the OTC Historical Society. Bob reported that the Scambler Townhall flag has been replaced and the cemetery flag will be replaced. Christie Shulstad will purchase a flag.

Road Report: 1) Weed Spraying quotes – Philip Rotz reported that weed spraying companies are all booked for the remainder of 2024. Philip Rotz will get a quote from L&M Services for 2025 spraying.

Philip Rotz made a motion for Arntson Construction to spray where needed. Bob Seifert seconded the motion. Motion approved.

- 2) Downed trees from a storm have been cleared but more cleanup is needed.
- 3) Gravel has been applied to 520th St, 470th St, 205th Ave north, and Tamarac Drive.
- 4) Crack sealing is complete.
- 5) Dust guarding is complete.
- 6) Arntson Construction will do a 4th mowing where needed.
- 7) A drainage culvert at Summer Haven has been cleaned out.
- 8) Board discussion on trees in and out of the road right of way on 155th Ave.

Zoning Report: 1) P&Z committee recommendations – Nancy Hebert made a motion to make the changes to the Scambler Zoning Ordinance as recommended by the Scambler Planning & Zoning Committee. Peg Gilbertson seconded the motion. Motion approved.

Nancy Hebert made a motion to set a Public Hearing for the proposed zoning ordinance changes to Wednesday, August 21, 2024 at 6:00pm with the monthly board meeting immediately following and to add the proposed ordinance changes to the Public Hearing notice. Bob Seifert seconded the motion. Motion approved.

2) A site permit application was received after construction had begun. Nancy Hebert made a motion to send a letter to the applicants requesting an additional \$1,000.00 After The Fact fee and to inform them that the site permit will not be approved until the additional After The Fact fee is received. Bob Seifert seconded the motion. Motion approved.

Other Reports: 1) The candidacy period for Seat 1, Seat 2, township clerk, and Seat 3 special election opens July 30, 2024 and closes August 13, 2024 at 5:00pm.

2) The clerk gave a brief report on the upcoming State Primary on August 13, 2024. Election hours are 7am to 8pm.

3) Bob Seifert made a motion to approve Peg Gilbertson, Christie Shulstad, Karen Hart, Mike Johnson, Corlys Carlblom, Louann Zurn, Sue Monson, and Deb Hayes as election judges for the August 13, 2024 State Primary. Philip Rotz seconded the motion. Motion approved.

Old Business: 1) Ringdahl Ambulance letter – board discussion. No action taken.

New Business: 1)

The next board meeting will be Wednesday, August 21, 2024 immediately following the Public Hearing set for 6:00pm to take comments on proposed changes to the Scambler Zoning Ordinance.

The checks were signed and the meeting was adjourned at 8:07pm.

Submitted By Sandy Tingelstad, Scambler Township Clerk